GREAT WAKERING PARISH COUNCIL

**Minutes** of the Full Council Meeting held on Wednesday 27th September 2023, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors F. Baker, L. Blunden, R. Efde (Chair), L. Rodger and B. Wilkins.

In attendance: - S. Hyatt (Parish Clerk)

1. **The Chairman to declare the meeting open.**

Meeting declared open at 7.30pm.

1. **To receive apologies for absence.**

Councillors Bates, D. Efde, Green and Porter.

1. **To receive declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

Councillor R. Efde and Wilkins – Memorial Hall. Councillor Hitchman Friends

of Wakering Common and allotment holder.

**4. To sign as a correct record the minutes of the Full Council Meeting**

**held on 19th July 2023.**

*Resolved* that the minutes be approved.

**5. Financial Matters**

a**.** To approve Payment Schedules for July/August 2023. *Carried.*

b. To approve Receipt Schedules for July/August 2023. *Carried.*

c. To approve the Financial Statement for the 5 months to 31st August 2023.

*Carried*.

**6.** **To note the internal audit report.**

Report noted.

**7.** **To receive the Chairman’s Report.**

* Quiz working party meeting held.
* Planning Committee meeting held.

**8. To approve the working party’s recommendations re the quiz night to raise**

**funds for the Christmas parcels and to allow the Clerk to arrange same**

**event with discretion allowed as required to allow the event to proceed.**

*Resolved* that the above be agreed.

**9. To decide whether to hold a 2023 Christmas Lights Competition and to**

**agree the prize.**

*Resolved* that due to lack of interest in previous years the competition would not

go ahead.

**10. To receive an allotment update from the Clerk.**

Verbal update received.

**11. At the Chairman’s discretion the exchange of relevant Council**

**Information.**

Clerk stated Council had received a clear external audit – thanks offered to

Clerk.

Update on PROW’s and streetlighting.

Rochford Hundred AGM.

**12. To receive reports from the County Councillor and District**

**Councillors on County and District Council matters only (5 minutes each**

**at Chairman’s discretion).**

County Councillor Steptoe:

* Devolution.
* Barling tip planning notification.
* Highways update.
* ECC streetlighting update.

**13. Time allowing the meeting will stand adjourned to permit**

**Parishioners of Great Wakering to address the Council only once in**

**respect of business itemised on the agenda (3 minutes each at**

**Chairman’s discretion).**

None in attendance.

**14. Exclusion of the Press and Public.**

**To agree that the press and public be excluded from the meeting for the**

**remaining business on the grounds that exempt information as defined in**

**paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972**

**would be disclosed.**

*Resolved* that the public be excluded.

**15. To agree the tender specification continues and to allow the Clerk to**

**commence the procurement process for the 2023/24 grounds**

**maintenance contracts in respect of:**

1. **Parish Council Burial Ground.**
2. **Parish Council Office surrounds and footpath.**
3. **St Nicholas churchyard.**

*Resolved* that the above be approved.

**16. To decide the extent and award the contract for Parish Council building**

**carpeting.**

*Resolved* that the currently carpeted areas be replaced and the contract be

awarded to Geoff Keane Carpets Ltd.

Meeting Closed 8.20pm

Next Meeting 29th November 2023