GREAT WAKERING PARISH COUNCIL

**Minutes** of the Full Council Meeting held on Wednesday 27th September 2023, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors F. Baker, L. Blunden, R. Efde (Chair), L. Rodger and B. Wilkins.

In attendance: - S. Hyatt (Parish Clerk)

1. **The Chairman to declare the meeting open.**

 Meeting declared open at 7.30pm.

1. **To receive apologies for absence.**

Councillors Bates, D. Efde, Green and Porter.

1. **To receive declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

 Councillor R. Efde and Wilkins – Memorial Hall. Councillor Hitchman Friends

 of Wakering Common and allotment holder.

 **4. To sign as a correct record the minutes of the Full Council Meeting**

 **held on 19th July 2023.**

*Resolved* that the minutes be approved.

 **5. Financial Matters**

 a**.** To approve Payment Schedules for July/August 2023. *Carried.*

 b. To approve Receipt Schedules for July/August 2023. *Carried.*

 c. To approve the Financial Statement for the 5 months to 31st August 2023.

 *Carried*.

**6.** **To note the internal audit report.**

Report noted.

**7.** **To receive the Chairman’s Report.**

* Quiz working party meeting held.
* Planning Committee meeting held.

**8. To approve the working party’s recommendations re the quiz night to raise**

 **funds for the Christmas parcels and to allow the Clerk to arrange same**

 **event with discretion allowed as required to allow the event to proceed.**

*Resolved* that the above be agreed.

**9. To decide whether to hold a 2023 Christmas Lights Competition and to**

 **agree the prize.**

 *Resolved* that due to lack of interest in previous years the competition would not

 go ahead.

**10. To receive an allotment update from the Clerk.**

 Verbal update received.

 **11. At the Chairman’s discretion the exchange of relevant Council**

 **Information.**

Clerk stated Council had received a clear external audit – thanks offered to

 Clerk.

Update on PROW’s and streetlighting.

 Rochford Hundred AGM.

 **12. To receive reports from the County Councillor and District**

 **Councillors on County and District Council matters only (5 minutes each**

 **at Chairman’s discretion).**

County Councillor Steptoe:

* Devolution.
* Barling tip planning notification.
* Highways update.
* ECC streetlighting update.

**13. Time allowing the meeting will stand adjourned to permit**

 **Parishioners of Great Wakering to address the Council only once in**

 **respect of business itemised on the agenda (3 minutes each at**

 **Chairman’s discretion).**

None in attendance.

**14. Exclusion of the Press and Public.**

 **To agree that the press and public be excluded from the meeting for the**

 **remaining business on the grounds that exempt information as defined in**

 **paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972**

 **would be disclosed.**

*Resolved* that the public be excluded.

 **15. To agree the tender specification continues and to allow the Clerk to**

 **commence the procurement process for the 2023/24 grounds**

 **maintenance contracts in respect of:**

1. **Parish Council Burial Ground.**
2. **Parish Council Office surrounds and footpath.**
3. **St Nicholas churchyard.**

 *Resolved* that the above be approved.

 **16. To decide the extent and award the contract for Parish Council building**

 **carpeting.**

 *Resolved* that the currently carpeted areas be replaced and the contract be

 awarded to Geoff Keane Carpets Ltd.

Meeting Closed 8.20pm

Next Meeting 29th November 2023